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CIRCULAR

Read:

1. Academic Council Dated 5/4/2013 Resolution No.6
2. Syndicate Dated 26/7/2013 Resolution No. 56

Examination Regulations for Undergraduate, Post Graduate and Diploma Courses

1. These Regulations shall be called "Examination Regulations for Undergraduate, Post Graduate and Diploma Programmes"
2. These regulations shall be applicable to the programs of Arts, Science, Commerce, Rural Studies and Computer Science and Information Technology faculties.
3. Faculties other than mentioned above may implement these regulations after passing necessary resolutions in competent statutory bodies of the university.
4. They shall come into effect from the batch of academic year 2013-2014.
5. Grading System shall be as follows:

Grade Point	Description	Class	Range of % of marks Where passing standard is 40%	Range of % of marks Where passing standard is 36%	Grade
1	Dropped	Fail	0% to <10	0% to <10	F
2	Dropped	Fail	10% to <20	10% to <20	F
3	Dropped	Fail	20% to <30	20% to <30	F
4	Dropped	Fail	30% to <40	30% to <36	F
5	Average	Pass Class	40% to <50	36% to <50	E
6	Fair	Second Class	50% to <60	50% to <60	D
7	Good	First Class	60% to <70	60% to <70	C
8	Very Good	Distinction	70% to <80	70% to <80	B
9	Excellent	Distinction	80% to <90	80% to <90	A
10	Outstanding	Distinction	90% to <100	90% to <100	O

semester, the formula to calculate SGPA shall be $SGPA = \sum (\text{Grade Point} \times \text{Credit}) / (\text{Total Credit of a particular semester})$.

7. **YGPA:** Yearly Grade Point Average shall be given at the end of each year, i.e. YGPA for the 1st year will be given at the end of 2nd semester, YGPA for the 2nd year will be given at the end of 4th semester and so on. The formula to calculate YGPA shall be $YGPA = \sum (\text{Grade Point of a course of the year} \times \text{Credit}) / (\text{Total Credit of the courses of odd and even semesters of respective year})$.

8. **CGPA:** Cumulative Grade Point Average shall be given at the end of each program, i.e. at 6th semester if a particular program is of 6 semesters. The formula to calculate CGPA shall be $CGPA = \sum (\text{Grade Points obtained in a courses of last two semesters of the program} \times \text{Credit}) / (\text{Total Credits of courses of last two semesters of the program})$.

9. GP, SGPA, YGPA and CGPA shall be calculated on the basis marks of only the university Examination of a course i.e. if in a course there is bifurcation of 30 (Internal), 70 (external) and 100 (total), the head of 70 (i.e. external) will be considered for computing GP, SGPA, YGPA and CGPA.

10. Formula for converting the CGPA into Percentage shall be:

$$\text{Percentage (\%)} = (\text{Obtained CGPA} / 10) \times 100$$

Example: if the CGPA is 6.88 the percentage will be:

$$(6.88/10) \times 100 = 68.8\%$$

11. **Passing a Course:** There shall be two separate components of passing; (i) at external and (ii) at internal. To pass a course candidate shall have to secure the percentage of marks required for passing in both the components independently, for example if the passing standard is 36% a candidate shall have to secure minimum 36% in both the heads independently i.e. 25 out of 70 and 11 out of 30. However, the deficiency of internal component can be made up by scoring more marks in external component so that the combined marks of two component is 100% or more.

12. The exemption from appearing in an examination of courses (paper) shall be same as passing standard of that course/paper.
13. Gracing of Marks: Gracing shall be given as per the prevailing Ordinances, the Grade, Grade point, SGPA, YGPA and CGPA shall be determined after adding the grace marks. However, no gracing marks will be added under the provision of ordinance - 148.

14. ATKT System:

- 14.1.1. For admission to 2nd semester: All the candidates (even those who have failed in all the courses/papers of 1st semester provided whose term of 1st semester is granted) are eligible for admission to 2nd semester.
- 14.1.2. For admission to 3rd semester: A student shall have to pass a minimum of 3/5 (three-fifth) 60% of the total courses/papers in the 1st and the 2nd semester (Put together) to be eligible for admission in the third semester.
- 14.1.3. For admission to 4th semester: all the candidates (even those who are fail in all the courses/papers of 3rd semester provided whose term of 3rd semester is granted) who appeared in 3rd semester are eligible for admission in 4th semester.
- 14.1.4. For admission to 5th semester: A student shall have to pass all the courses/papers of 1st as well as 2nd semester and a minimum of 3/5 (three-fifth) 60% of the total courses/papers in the 3rd and the 4th semester (Put together) to be eligible for admission in the fifth semester. Even if the candidate passes all the courses/papers of 3rd and 4th semester but still not cleared even a single course/paper of either 1st or 2nd semester he /she shall not be admitted to 5th semester.
- 14.1.5. For admission to 6th semester: all the candidates (even those who are fail in all the courses/papers of 5th semester provided whose term of 5th semester is granted) who appeared in 5th semester are eligible for admission in 6th semester.

14.1.6. The same pattern shall be followed for different programs having different numbers of semesters i.e. 3 semester programme, 10 semester programme etc.

14.1.7. The result of the last semester shall not be declared (kept withheld) unless and until the candidate clears all the courses/papers of a program.

14.1.8. While computing the 3/5 (three-fifth) 60% of the total courses/papers for the purpose of deciding ATKIT the courses/papers like NCC, NSS, Sports, Saptadhara, language Lab, and SCOPE shall not be taken into consideration

Total courses/papers	One has to pass minimum of 3/5 (three-fifth) 60% of the total courses/papers to be eligible for ATKIT	Total courses/papers	One has to pass a minimum of 3/5 (three-fifth) 60% of the total courses/papers to be eligible for ATKIT
5	3	13	8
6	4	14	8
7	4	15	9
8	5	16	10
9	5	17	10
10	6	18	11
11	7	19	11
12	7	20	12

15. A candidate shall have to complete/pass all the courses/papers of a particular semester with maximum 6 attempts (1 + 5) as well as within 3 academic years, otherwise he/she shall have to take admission in that semester again, shall have to get that term granted and shall have to appear in the examination of all the courses/papers of that particular semester and the subsequent semester or semesters after surrendering the mark sheets of all such semesters.

16. The whole programme shall have to be completed within additional four academic years to those of total academic years of a program. For example The whole program of 6 semesters shall have to be completed within 7 academic years including the academic year of admission.

the whole program of 2 semesters shall have to be completed within 5 academic years including the academic year of admission. The whole program of 2 semesters shall have to be completed within 5 academic years including the academic year of admission.

17. After acquiring grade equivalent to passing in university examination, in no case a student shall be allowed to re-appear in external examination. Similarly, after acquiring grade equivalent to passing in internal, in no case a student shall be allowed to re-appear in internal examination for the purpose of improving the Grade. (this rule shall not be applicable in "Scheme of Surrendering Mark Sheet / Result for Improving the Result")
18. In no case a candidate shall be allowed to appear only in internal examination. In case a candidate has failed in particular course/paper he/she shall have to appear either in external exam or both (External as well as internal)
19. Candidate shall not be allowed for 2nd graduation after 2 academic years from the year of passing the final examination of last semester.
20. For the courses like NCC, NSS, Sports, Saptadhara, language Lab, and SCOPE 2 credits shall be awarded but such courses/papers shall not be counted in SGPA/YGPA/CGPA.
21. In case a student's term has been granted but he/she has remained absent in university exam or failed to submit university examination form, such student shall be allowed to get admission in subsequent semester and can give the examination for both the semesters together. For example a student's term is granted in semester -1 but failed to give university exam of semester -1 or failed in submitting university exam form in such case he/she can be admitted to semester - 2 and give the examinations of 1st and 2nd semester together. This clause shall be applied for admission in odd to even semester of a particular year. For example a student's term is granted in semester -2 but failed to give university exam of semester -2 in this case she/he shall not be admitted to 3rd semester

withdrawn in cases of dissatisfactory performance of student in terms of deficit attendance, failure in more than 50% courses/papers in internal exam. In cases where a student's form is withdrawn in 1st semester he/she shall not be eligible to take admission in 2nd semester. While computing the 50% courses/papers for the purpose of deciding exam form withdrawal the courses/papers like NCC, NSS, Sports, Saptadhara, language Lab, and SCOPE shall not be taken into consideration.

23. All the rules, regulations, circulars and resolutions which are contradicting these regulations shall be repealed from the date these regulations are approved by the competent body of the university.
24. In the external mode programmes the Credits, GP, SGPA, YGPA, and CGPA shall not be given.

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Date: 8/8/2013.


Controller of Examinations